



NORTHERN LIGHTS

School of Skating

REGISTRATION & PAYMENT POLICIES

All Registrations are completed online: nlskating.com

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*COVID PROTOCOLS

All skaters (including Parent & Tot parent participants) participating in the NLSS (Northern Lights School of Skating) programs **must** complete the Skate Ontario Acknowledgment Release, Indemnity and assumption of Risk regarding COVID-19 (“**COVID-19 WAIVER**”) prior to participating in any NLSS programs. Any skater who does not complete the COVID-19 Waiver is unable to participate in NLSS programs. All program participants will be required to self-screen prior to each session. Participants who are feeling unwell are asked to stay home. Participants who appear ill during NLSS sessions will be asked to leave the session.

PROGRAM COMMUNICATION

A link will be sent to join the Team Reach app for the season for each individual program. Please ensure you join this group for all program updates. NLSS will also post reminders on the Northern Lights School of Skating facebook group as needed.

PAYMENT OPTIONS

Northern Lights School of Skating accepts various methods of payment including E-Transfer, Credit Card, KidSport Funding, Jumpstart Funding and Couchiching Funding.

IF you have a Credit to your account this will automatically be applied at checkout.

*You will see an Online Payment Fee of 3% at checkout. This ONLY applies to those who choose to pay via online credit – credit card. For those who opt for a different payment option this amount will be credited at time of payment. If you are paying immediately via E-Transfer be sure to deduct this amount before paying.

***NLSS will not accept cash or cheque**

Please Send E-Transfers to: nlschoolofskating@gmail.com

Set Password to: skatingisfun

Include your child's name in the message box

Registrations will only be processed once payment is received. Please allow 48 hours once payment is received for the registration to be completed as each participant must be registered with Skate Canada (for insurance purposes) prior to stepping on the ice.

Those registering via KidSport, JumpStart or Couchiching Funding:

Please contact KidSport/JumpStart (Elaine Fischer - NWHU) to fill out an application (Form available on the home Page – click on the icon) before the program starts. The process may take a few weeks before a decision is made. Once your application has been approved your registration will be processed. KidSport will only cover up to \$350.00 for registration, you will be responsible for the remaining balance. If you have any questions please contact: Elaine or Jacqueline at the Northwestern Health Unit: (807) 274-9827 or fortfrances@kidsportcanada.ca

For liability reasons, skaters will NOT be permitted on the ice without being registered online and payment received.

For all our programs, we request all payments are made at least 48 hours before the first day that you arrive for your program.

A skater who is not in good standing with the Northern Lights Skating School will not be allowed access to the ice and programming until all monies owed are collected.

INSTALLMENT POLICY

***Installment payments must be paid by the deadline or else the skater will not be permitted on the ice until payment is received**

If you are paying Credit Card – then your installments will be Pre-Authorized. Details of the installment amount and dates are found at the invoice line prior to checking out.

If you are paying E-Transfer then you will be required to set Pre-Authorized EMT payments. Details of the installment amount and dates are found at the invoice line prior to checking out.

REFUND POLICY

- For the 2022-2023 season, refunds are permitted with notice provided at least 48 hours prior to the 3rd session (Midnight on Oct 28, 2022 - except for STARSkate Program); refunds will be calculated at a pro-rated amount and include a \$25 administration fee
- Skate Canada Membership fees are 100% Non-Refundable
- **Refund requests MUST BE submitted in writing**, which includes email (coach.ashleycumming@gmail.com) or text 807-276-1446. If confirmation is not received within 24 hours, please call Ashley to confirm receipt of request.
- There will be no refunds provided for missed sessions due to illness, travel, COVID protocols, cancellations or holidays. Also there are no guaranteed substitutions or make-ups for missed sessions.
- Please direct any questions or concerns to Northern Lights School of Skating Director – Ashley Cumming at coach.ashleycumming@gmail.com, 807-276-1446

SKATE CANADA MEMBERSHIP FEES

Northern Lights School of Skating is a Skate Canada Sanctioned skating school. Anyone who registers with a Skate Canada club or skating school requires mandatory Skate Canada Membership. This entitles you to a Skate Canada Membership Number which gives you access to the Members Only Section of the Skate Canada website and also provides insurance. Please visit www.skatecanada.ca for more information.

The Skate Canada Membership Fees of \$44.00 is Non-Refundable and covers all programs which fall within the current skating season – from September 1st to August 31st of that registration year.

All Parents participating in the Parent & Tot program must register with Skate Canada

CHANGING PROGRAMS

Note it is the discretion of the Director – Ashley Cumming – whether or not a skater should move to another level.

Any skater, who during the course of the season moves to another level, **may be required to pay a pro-rated fee**. In this circumstance, an invoice will be created in your account and emailed to you for payment. Payment options for this are as listed above in the Payment Option Section.

For skaters who are moving to another program of lesser registration fees, for example move down from CanSkate to PreCanSkate, a credit will be applied to your family account.

GUEST SKATERS

Please contact Ashley Cumming with your request. It is the discretion of NLSS/Ashley Cumming.

ICE CANCELLATION

The Northern Lights School of Skating reserves the right to change, cancel or reschedule any sessions, depending on the number of registrants. There are occasions when the club must make changes to the schedule. Please check the schedule posted on the website, team reach App, and check the facebook page (Northern Lights School of Skating) regularly as any changes will listed here. Should a session be cancelled due to weather or other unforeseen reasons, the Northern Lights School of Skating will work with the arena manager to try to reschedule the sessions but it not guaranteed. In these situations Northern Lights School of Skating will not be responsible for lost ice time and refunds will not be available for missed sessions.

STARSKATE & PRESTARSKATE REGISTRATION

All fees for Assessments, Testing and competitions are separate from our regular registration fees.

STARSKATE - All fees for private lessons are costs separate from our regular registration fees and will be billed directly by the Certified Skate Canada coaches and must be paid directly to coaches in a timely manner. A coach who is not being paid in a timely manner can make a verbal or written complaint to the Director of the Northern Lights School of Skating. In such cases, the Director will address the issue and may revoke or suspend membership and restrict access to ice time.

If you have any further questions do not hesitate to contact:

Ashley Cumming

Northern Lights School of Skating, Director/Owner

Coach.ashleycumming@gmail.com

(807) 276-1446